

EAC Saskatchewan presents

# The Editor as Concertmaster

*making reports, briefs, and proposals sing*

Monday, 14 November 2011, 9:00 am – 4:00 pm  
Western Development Museum, Saskatoon

## Like a concertmaster, an editor possesses many talents.

Part writer, part structural and stylistic editor, part copy editor and proofreader, part project manager, and part wizard, a skilled editor interprets and fine-tunes the individual elements of a document while focusing on its ultimate purpose: a well-written text delivered on time and on budget to enthusiastic audiences.

Government departments and agencies, universities and colleges, boards and committees, Crown corporations, and not-for-profit organizations generate a substantial number of reports annually. In this seminar, we'll examine how an editor's work is structured by the document's legislated context, purpose, various requirements, and ultimate audience. We'll also look at editor-author relations when there are multiple authors, a committee as author, or no author. Finally, we'll discuss extreme editing – that is, editing before the report is completely drafted – and editing during end-of-fiscal-year madness.

## The Presenter



**Moira Rayner White** entered the work world as a social worker and later moved into social policy. In both professions, she found that her organizational skills, attention to detail, and love of words were pointing her in a new direction—the world of editing. Currently a freelance editor,

writer, and trainer with both public and private sector clients, she has decades of experience editing print and electronic publications. Moira is a past president of EAC.

## Fees and Registration

	Before 31 Oct.	After 31 Oct.
EAC members*	\$145	\$165
Non-members**	\$195	\$225

Download page 2 of the poster for a registration form. To reserve your place, mail your completed registration form, along with a cheque payable to EAC Saskatchewan, to the address provided on the form.

Fees include lunch, refreshments, parking, and admission to the Western Development Museum on the day of the workshop.

Registration fee (less 20% for administration costs) will be refunded if written notice of cancellation is received by 31 October 2011.

**Enrolment is limited.  
Act now to ensure you don't miss out!**

\* You must be an EAC member at the time of registration.

\*\* \$25 off non-member rate for PWAC members.

For more information, visit us online at [www.editors.ca/branches/saskatchewan](http://www.editors.ca/branches/saskatchewan), or email [saskatchewan@editors.ca](mailto:saskatchewan@editors.ca)



Representing more than 1,800 members, the Editors' Association of Canada/Association canadienne des réviseurs sponsors professional development seminars, promotes and maintains high standards of editing and publishing in Canada, establishes guidelines to help editors secure fair pay and good working conditions, helps editors (both in-house and freelance) to network, and co-operates with other publishing associations in areas of common concern. For more information on our organization, visit our website at [www.editors.ca](http://www.editors.ca).

