

**Editors' Association of Canada/Association canadienne des réviseurs
Honorary Life Membership Procedures
Effective date: August 2014**

These are the procedures to implement the Editors' Association of Canada *Honorary Life Membership Policy*.

Background

Honorary life membership is a discretionary honour that may be awarded to current or lapsed EAC members who have made an exceptionally valuable contribution to the association.

Eligibility

Candidates must be current or former members of the association who, in the course of their membership, have made a sustained, significant contribution to the work or welfare of the association.

Nominations

A nomination for honorary life membership must be submitted in writing to the national executive council by a member of the association in good standing, and must be supported by at least two additional members of the association in good standing.

The nominator and supporters must be familiar with the candidate's contributions to the association.

The nomination must include details of these contributions. Contributions may include

- significant furthering of the association's objectives at both the national and the branch level
- significant furthering of the association's objectives that extends over several years
- indispensable contributions to a core project

Self-nominations are not accepted.

Confidentiality

Apart from disclosure to members of the national executive council and to national office staff, all nominations must be kept strictly confidential until they are presented to members of the association for approval.

Review and approval

The national executive council conducts a preliminary review of nominations for honorary life membership and decides whether or not to recommend them to association members for approval.

- It makes this decision through a vote. The NEC is not voting on granting the honorary life membership but only on whether to put the nomination forward to members, who will vote on endorsing it.
- If the national executive council rejects a nomination, it will provide its reasoning, in writing, to the lead nominator.

If the national executive council recommends a nomination to members, a motion will be made at a general meeting asking members to endorse the nomination. The original nomination will be read at a general meeting before members are asked to vote on it.

- A proposal for honorary life membership must be approved by a majority of the votes cast by members of the association at a general meeting.

Benefits and responsibilities

Honorary life members enjoy the same benefits and responsibilities as they otherwise would as members, except that they do not pay the annual membership fee.

Fees for optional services not covered by the membership fee (e.g., conference fees) are not waived: honorary life members pay the same fees for these services as other members do.

Effective date of fee waiver

When an honorary life membership is awarded, the waiver of the annual membership fee takes effect on the member's first membership renewal date following the meeting in which the nomination is approved by the members.

Revisions

Substantive revisions to these procedures must be ratified by a vote of the association's national executive council.